

**ADVISORY BOARD FOR PHYSICIAN ASSISTANTS
MINUTES**

February 9, 2006

The Advisory Board on Physician Assistants met Thursday, February 9, 2006 at 1:00 p.m. at the Department of Health Professions. Pamela Bailey, PA-C, Chair, called the meeting to order. A quorum was declared.

MEMBERS PRESENT: Pamela Bailey, PA-C, Chair
Diana Houle, PA-C, Vice-Chair
Erwin Fender, PA-C
Leslie Ellwood, M.D.
Rev. Leonard Lovett, PhD

MEMBERS ABSENT: None

STAFF PRESENT: William L. Harp, M.D., Executive Director
Ola Powers, Deputy Executive Director, Licensing
Elaine Yeatts, Senior Regulatory Analyst
Colanthia Morton Opher, Operations Director
Eusebia Joyner, Recording Secretary

GUEST PRESENT: George Greenfield, PA-C, VAPA

APPROVAL OF MINUTES DATED DECEMBER 1, 2005

Dr. Ellwood moved to approve the minutes dated December 1, 2005. The motion was seconded and carried.

ADOPTION OF AGENDA

Mr. Fender moved to adopt the agenda with the addition of item #5 Re-appointments. The motion was seconded and carried.

PUBLIC COMMENTS ON AGENDA ITEMS

There were no public comments.

NEW BUSINESS

1. Current Legislation - 2006 Session of the General Assembly

Ms. Yeatts presented and explained new legislation affecting the Department of Health Professions, the Board of Medicine and the Advisory Board for Physician Assistants.

2. On-line Newsletter

A sample newsletter was reviewed. Ms. Powers suggested adding actions taken against physician assistant licensees, the discipline process and advisory board member designations. She also informed the board that post cards would be mailed out to all physician assistants as notification that the newsletter was online.

Mr. Greenfield suggested using the VAPA website to further communicate to physician assistants that the newsletter is online.

3. Travel Voucher Website

Ms. Morton distributed new travel regulations to the board members. She explained the process for using online travel reimbursement forms.

4. Physician Assistant Supervisor Letter

Dr. Harp brought to the attention of the board the article regarding Physician Assistant Supervision in the Board's newsletter #67.

5. Re-appointments

Mr. Fender inquired into the process for re-appointments to the advisory board. Dr. Harp suggested those interested in re-appointments let their wishes be known to the Secretary of the Commonwealth and the Governor.

ANNOUNCEMENTS

None

NEXT SCHEDULED MEETING

Thursday, June 8, 2006

ADJOURNMENT

Mr. Fender moved to adjourn the meeting of the Advisory Board for Physician Assistants. The motion was seconded and carried.

Pamela Bailey, PA-C, Chair

William L. Harp, M.D., Executive Director

Eusebia L. Joyner, Recording Secretary